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Grand Avenue Primary & Nursery School

Grand Avenue Surbiton Surrey KT5 9HU **Tel:** 020 8399 5344 **Email:** office@grandavenue.kingston.sch.uk Web: www.grandavenue.kingston.sch.uk

Monday, 23rd December 2024

Dear Parent/Carer,

Spring Clubs 2025

We are pleased to confirm that a variety of clubs from external providers together with some free clubs run by our own staff will open to children in the Spring Term.

Timetable	The Spring timetable is attached.
	 External clubs start w/c 13th January 2025 and will run for ten weeks until Friday, 28th March (unless advised separately by the club provider).
	• Staff led clubs will start w/c 13 th January 2025.
	 No clubs will run on Monday, 24th February (Inset Day) or over half-term (17th February – 21st February).
	 Clubs may not run due to trips or ad hoc events. School will let parents/carers know when these are confirmed.
R-Y6 Staff- led Clubs	Staff-led Clubs will run in the Spring term and are free. These must be booked via the School Gateway. Please also note that club bookings are NOT carried over from the Autumn term and these must be rebooked every term.
	• These clubs will be available to book on the School Gateway from 10.30am on Monday, 6th January . Please sign in to your School Gateway account and select which club you would like to book. If your chosen club is not showing, this will mean that the club is already fully booked. A wait list for staff led clubs will be operated. Please email the School Office if you would like to add your child to this list.
	 Children can book onto only one teacher-led club. If your child wishes to join any additional staff-led clubs, please email the School Office with your request.
	 Clubs "by invitation" are not bookable. Children are invited to attend the club by personal email.
External Clubs (fees apply)	The external club providers have opened their bookings for the Spring term.
	• For clubs run by external providers (indicated by *on the timetable) you must apply to the club directly. Please note that bookings are not automatic and you must rebook your space every term. (Goodlife Gymnastics may differ if you have signed up to their rolling enrolment).













Enjoying Learning - Exceeding Expectations

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	click Parent and select Clubs tab to view and download the external booking forms. Some forms will also be available outside the Office if you cannot download them online.
	 All queries and payments for external clubs must be made directly with the club provider. We are unable to accept any booking forms or payments for these clubs at the Office.
Medical Conditions,	Please note that the school <u>does not</u> pass on information regarding any medical conditions, allergies or special needs to the club hosts.
Allergies & Special Needs	It is therefore the responsibility of the parent/carer to ensure the club host is made aware before the club starts.
Important reminders for all After- School Clubs	 Children attending the STEM club, external Football Club, Beyond Blocks and Home Learning Club (Years 5/6) are dismissed from the top gate. All other children will be taken to the lower pedestrian entrance gate by their club teacher for collection when their club finishes.
	• A reminder that children should be collected <u>on time</u> from after school clubs. If there are any changes to your child's collection you must notify the Club provider, the Office and Out of School Club (if applicable).
Action required	Staff-led clubs: Bookings for staff-led clubs will open on Monday, 6 th January at 10.30am. Only one teacher-led club is allowed per child.
	Bookings for external providers are open now. <i>Please remember should you wish to book a club run by external providers, you will need to book with them direct.</i>

We hope to provide an opportunity for all children to participate in extra-curricular clubs and do not wish for any children to be excluded on the basis of cost. If your child is eligible for **Free School Meals**, you are able to apply for one funded place in a club offered by an external club provider. Please contact the School Office who can help.

Kind regards

S. Pitcher

Shona Pitcher Headteacher



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