

Grand Avenue Primary and Nursery School

CHARGING AND REMISSIONS POLICY

**Agreed by staff and Governors
February 2023**

Next review date- Spring term 2026

INTRODUCTORY STATEMENT

The Governing Body of Grand Avenue Primary and Nursery School, in line with the requirements of paragraphs 402, 450 to 458 and 460 of the **Education (School Sessions and Charges and Remissions Policies)(Information)(England) Regulations 1999** (SI 1999 No 2255) hereby agree the following policy on charging and remissions.

VOLUNTARY CONTRIBUTIONS

Parents will be asked to contribute to the cost of any extra curriculum activities that incur a charge to the school, Eg School Trips, workshops, transport. This will be levied for any extra activity that is provided wholly or mainly during school hours.

The child/children of parents or carers who are unable or unwilling to contribute will not be discriminated against. Where there are not enough contributions to make the activity possible, and there is no way to make up the shortfall, then the activity will be cancelled

RESIDENTIAL TRIPS

Where a residential trip takes place during school term, Parents or Carers will be charged for the cost of the trip in which their child takes part. (This includes transport, activities, and board/ lodging). Parents in receipt of Pupil Premium will be entitled to the part or full remission of the cost of board and lodging.

Parents/Carers who would like their child to take part in a residential trip but who feel unable to pay for all or part of the cost due to other extenuating circumstances, should contact the school, which **may** be able to provide some financial assistance. This will be assessed on a case by case basis.

SCHOOL MEALS

Children in foundation stage and KS1 are entitled to a FSM under UIFSM Grant. Children in KS2 whose parents are in receipt of Free School Meals will be exempt from a charge for school meals. All others, including adults will be required to pay for meals consumed at the going rate. The revenue goes to the caterer provider.

NURSERY LUNCH CLUB

Nursery families are charged £5.00 per session for the cost of attending a lunchtime club. A term's fees payable in advance.

EXTENDED NURSERY SESSION

If available, families may apply and pay for extended hours in our Nursery provision. This is charged at the cost of £22.50 per session (morning or afternoon).

CPD

When school hosts a CPD event, participating delegates are invoiced. The revenue goes to the CPD provider or school when the provider is a member of school staff. A charge may be made to the CPD provider for hire of facilities, refreshments and for lunch etc.

For extended credited courses, eg NPQL a member of staff may be asked to contribute at least half of costs incurred by the school.

EXTRA CURRICULAR CLUBS

Clubs run by school staff do not incur a charge; however a small amount of money may be requested to cover costs of materials eg cooking ingredients.

Outside providers will charge parents for the club booked, this revenue will then go to the relevant club provider. The school charges a nominal hire fee to the club provider. Children of families that are in receipt of Pupil Premium are offered one free club place per term at a fee paying club of their choice.

INSTRUMENTAL TUITION

A charge will be made for the cost of instrumental tuition, whether individual or in groups of pupils where that tuition does not form part of the National Curriculum. The revenue is paid direct to the instrumental tuition provider.

OUT OF HOURS CLUB

Families wishing to use Breakfast or Afterschool Club are charged £5.50 for the morning session 7.30am – start of school and £12.00 per session from afterschool – 6pm.

REVIEW

The charging and remissions policy was reviewed by the Resource and Finance committee in February 2020 and will be reviewed every three years by the Governing Body. Parents and Carers are entitled to a copy of the charging and remissions policy on request, or will be directed to the school website.

Appendix – Letting Costings

Potential users:

1. School organised functions: productions, rehearsals, parents' evenings
2. Governors' meetings
3. Hire: 16.20 – 18.00 hrs
4. Hire : After 18.00 hrs
5. Hire : Weekends
6. Hire: School holiday (Daily rate)
7. After School club lettings – 15.20 – 16.20
8. GASPA (Grand Avenue School Parents Association)
9. Swimming pool lettings

Charging	Area	Letting Fee
1 & 2	School Hall / Playgrounds Class rooms	No Fee
3	School Hall / Playgrounds Class rooms	£17.50 per hour (before 6pm let)
4	School Hall / Playgrounds Class rooms	£ 35 per hour (caretaker let) £17.50 per hour (non- caretaker let)
5	School Hall / Playgrounds Class rooms	£ 40 per hour (caretaker let) £ 20 per hour (own caretaker duties)
6	School Hall / Playgrounds Class rooms	£ 55 per day
7	After School club lettings	£ 60 per term (1 hour per week let) £ 30 per term (½ hour per week let)
8	School Hall / Playgrounds Class rooms	£ 17 per hour after 6pm & £25 weekends
9	Swimming Pool	£ 45.00 per hour 10% discount for staff members

All lettings and charges are at the discretion of the Head Teacher and will be reviewed annually by the Governors' Finance Committee.